

Helpful Tips for UTSG MEDLIFE Executive Interview

Thank you for your interests in applying for an executive position at UTSG MEDLIFE and being a part of an ever-growing community of talented and inspiring individuals like yourself! As becoming a UTSG MEDLIFE executive challenges you to be able to take on a leadership role in the community and actively promote healthcare, there comes great responsibility and dedication to be successful in your executive position of interest! Here are some tips on how to have a successful interview at our MEDLIFE Chapter.

NOTE: Upon successful completion of the interview, candidates will undergo executive training and will team bond within their respective departments (depending on the position applied for). Executive positions will be finalized before the start of the academic school year at the University of Toronto (St. George).

Interviewee GUIDE: *(These tips can really help you prepare, please consider these points!)*

1. Arrive to your interview ON TIME! You should be at the front door 10 minutes prior to your scheduled interview time.
 - If you are 1 minute late from your scheduled time, your application may be revoked. You may petition this following the interview date.
2. Dress appropriately. Wearing a formal suit or dress is not required, nor is it recommended.
3. Prior to the interview, you should prepare yourself and practice! We have seen better quality interviews with participants who have come better prepared for their interviews.
 - a. Know WHAT MEDLIFE is! What differentiates us from the other NGO's? What's our mission? How does our Chapter contribute to the overall mission?
 - b. Know your positions that you are applying for! What is required of you? What are your skills and assets you can bring to the team?
 - c. Have an understanding of the issues pertinent to global health! You do not need to have a complete understanding of this subject. However, prepping yourself with certain health care issues can help set the tone of your interview. How can your contributions through MEDLIFE help tackle global health deficits?
4. Your interview questions will be broken up into 5 sections: Introduction, Behavioural, Situational Problem, Abstract Thinking, and Final Remarks.
5. UTSG MEDLIFE Interview duration ranges between 15 minutes to 30 minutes (max).
6. You are allowed to THINK! This means you are not expected to answer every single question instantaneously and can have a moment to think before you respond. However, do not keep your interviewers waiting for too long!
7. Be confident and have an opinion! And more importantly, RELAX!

We HIGHLY recommend you look at our past UTSG MEDLIFE interview questions as these questions will help prepare you for your interview! If you have any questions concerning the interview, please do not hesitate to contact us at medlife.utsg@gmail.com. Good luck!

Executive Interview Questions (2016-2017)

Introduction

Applicants would be asked to introduce themselves briefly and if they have anything interesting they would like to share, they can do so at this time.

1. What is your top choice for the positions you have applied to? Why do you think you will be successful in the position you have applied for?
2. How do you manage your time and prioritize tasks?

Behavioral Questions (Ask TWO/THREE of the following- Choose questions based on job role description)

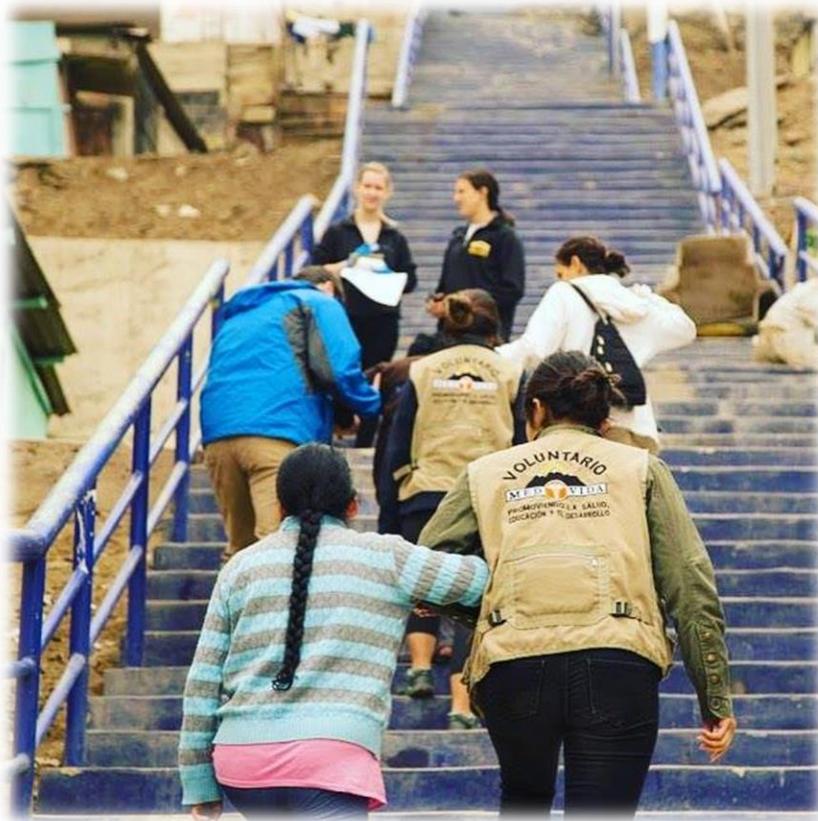
1. What was the biggest mistake you ever made, and what did you learn from it?
2. What do you do to improve yourself?
3. Discuss about a time when you had to use organizational skills. What were the results?
4. Describe a recent unpopular decision you made. How was it received? How did you handle it?
5. Tell us about a time when you had to work on a team with someone you did not get along with. What happened? How did you handle this?
6. What are some steps you take when solving a challenging problem?
7. How would you describe your personality? Do you believe it will interfere or help you with the position you are looking for?

Situational Problem (Ask ONE or TWO of the following)

1. A co-worker tells you in confidence that she plans to call in sick while actually taking a week's vacation. What would you do and why?
2. There is a heated discussion during a MEDLIFE meeting about conflicting ideas on how to approach a problem. You are a member of the same meeting. What do you do?

3. You and your colleague were asked to distribute flyers to help promote MEDLIFE throughout the campus. Your colleague was your best friend and he decides to throw the remaining flyers in the trash and lie about distributing the flyers to his boss. What would you do and why?

Abstract Thinking



Do you think this picture is a good representation of what MEDLIFE is all about?

Final Question: How do you think your interview went today? Do you have any other comments to add to this interview?

NOTE: These interview questions are outdated and will not necessarily be re-used. However, these can help prepare for your upcoming UTSG MEDLIFE interview.